

**Minutes of Chisholme Institute Directors' Meeting held  
at Chisholme House on Saturday/Sunday 25<sup>th</sup>/26<sup>th</sup> July  
2015**

Present: L. Abadi, P.F (Saturday), J. Hill, T.Roberts (Chairman), C. Ryan, P.Young  
(Principal)  
Apologies: C. Bingham, F. Bockenheimer, J. Davey

### **1) Minutes**

Minutes of the previous meeting were read and minor amendments made.

### **2) Principal's Report**

#### **Courses**

- A very fully attended Volunteer week at the beginning of July. Many thanks to Gavin and Karen Stewart for looking after the week.
- Good introductory course.
- Study retreat weeks have gone well. August week is over-subscribed with waiting list of 8 people.
- Final residential fortnight of 2 year modular course starts this weekend. It will give valuable feed- back for how this form of course will work.
- 6 month course 2015-16. A number of students have confirmed places with more possible. It was confirmed that the course will go ahead.

#### **Staffing**

- Additional staffing needed for the remainder of the summer.  
TR to contact J. Davey for list of 'people spending 2 weeks at Chisholme'.
- Staffing for winter course is being arranged.
- Ben Young is in process of moving out of the Gate Lodge.
- Response to P.Y's letter.  
A large number of positive responses have been received with a small number of letters expressing disagreement with the change.  
CR is assisting in writing replies.
- Richard Gault will be at Chisholme from the beginning of September.  
Programme for next summer to be arranged during this time.

#### **Six Month Course**

- A. Cass joined the meeting to give a report on preparation for the six month course.
- Further upgrading work proposed on the Steading before the course.

### **3) Matters Arising**

- Staffing – P.F to produce document clarifying the Intentional Community
- P.F to clarify VAT position for guests.

### **4) Finance**

- J. Dry joined meeting and presented financial report.
- JD had produced budget for current year based on number of assumptions on staffing, building, course students etc. These areas were discussed and clarified.
- Building projects proposed –  
Gate Lodge – BY compiling list.  
Summer House – work needed within 12 months  
Main house roof  
Steading  
Schedules and costs are needed for all projects.

### **5) Convocation**

- It was agreed that a further announcement on the website would be sufficient rather than e-mailed invitation, though specific invitation would be made to 'Friends of Chisholme'.
- A small working group (P.Y, C.R, A.C) will be set up.

### **6) Meeting with Beshara Trust**

Date proposed for September TR to confirm.

### **7) Estate**

- JH to talk with BY about current and future plans for the Estate and information hand over.
- There was concern that the large wood pile needed covering but inspection on site indicated there was no advantage in doing so.
- Boiler service

### **8) Burial Committee** - to be convened. JH to draw up map.

### **9) Any other business**

- Gate Lodge rental - to be considered.

Date of next meeting 19/20<sup>th</sup> September.